



# ARRIVAL & DISMISSAL PROCEDURES

## What is the arrival and pick up plan for students at Friendship Aspire?

- The doors of the school will open at 7:30 am. All students will enter the building through the side rear entrance.

### Please see the traffic pattern below for Arrival and Dismissal.



1. Parents will enter the parking lot and continue straight. No one will be able to turn to the right.
2. Parents can either enter the park (continue straight to park in the parking lot or turn to the right and follow the road to the drop off area in front of the rear entrance)
3. Parents will drop off their students at the rear entrance.
4. Parents will turn right and drive along the perimeter to the exit of Frank Tippet Road.

## STUDENTS ARRIVING LATE

1. Parents will enter the lot turn right drive down to office entrance, park vehicle and accompany student into the building to sign-in student at front desk. Only after 8 am.

**NOTE:** Please do not allow students to enter school unaccompanied by an adult.

## STUDENTS EARLY DISMISSALS

1. Parents will enter the lot, turn right, drive down to office entrance, park vehicle and enter the building and sign-out student at front desk no later than 1 pm.
2. After 1 pm student will not be allowed to dismiss early so close regular dismissals